



## CONFIDENTIAL REFERENCE FORM

*For Frontier Girl Volunteer Positions Working With Girls*

To be completed by a **NON-RELATED** person

Directions: The following individual has expressed an interest in a Frontier Girls volunteer position. You have been recommended by this individual as someone who knows his or her qualifications for the position. Please complete and return this form within 10 days of receipt to Frontier Girls National Headquarters, 17040 Austin Lane, Cottonwood, CA 96022. This reference will be treated with confidentiality. Thank you very much for your assistance and response.

Applicant's Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone # (        ) \_\_\_\_\_ - \_\_\_\_\_

Position Applied For: \_\_\_\_\_

1. In what capacity have you known this applicant?

\_\_\_\_\_

\_\_\_\_\_

Length of time? \_\_\_\_\_

2. Please use this chart to evaluate the applicant's qualities. Put an "X" in the appropriate box.

	Excellent	Good	Poor	Not Known
Ability to work with youth				
Ability to work with adults				
Serves well as a role model for girls				
Dependability				
Flexibility/Adapts to change				
Responsibility/follow through				
Communication Skills				
Ability to organize				
Respect for others				
Handles money in a reliable manner				

3. Please share any comments regarding the above qualities by using a specific example if possible:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Are you aware of any limitations that would make this person unsuitable as a volunteer who works with girls?  
\_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please explain: \_\_\_\_\_

5. Would you be comfortable having your child or children under the guidance of this person? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If no, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

6. To the best of your knowledge has the person ever been convicted of a crime? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

7. To the best of your knowledge does this person have a history of drug or alcohol abuse? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

8. Please add any other comments you might wish to share: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference Name: \_\_\_\_\_  
(Please Print)

Reference Address: \_\_\_\_\_  
\_\_\_\_\_

Signature of Reference: \_\_\_\_\_

Reference Phone # ( ) \_\_\_\_\_ - \_\_\_\_\_

Date: \_\_\_\_\_

*Please return this form within 10 days to:*

**FRONTIER GIRLS  
17040 AUSTIN LANE  
COTTONWOOD, CA 96022**

Questions can be directed to Kerry Cordy, Frontier Girls President, at 530-347-1700.